

How can a Lifestyle Manager help me?

By Emma Walker, Virtual Assistant

- Do you work hard and want to play hard?
- Have a never ending to do list for your personal life?
- Too busy at work to even think about home?

Are you one of the growing numbers of cash rich, time poor individuals who never seems to be able to get anything done in their personal lives?

People today are working longer hours at work leaving little or no time to sort out their personal lives - their personal to do list is not really a priority.

If this sounds familiar, then this is where a Lifestyle Manager can help.

In essence, you get a Personal Assistant for your personal life and they can help you with a whole range of tasks including:

Home improvement project (building work, decorating, garden landscaping) - your Lifestyle Manager could become the Project Manager and deal with everything

Family and friends important dates - use the reminder service and receive text message / email / telephone call to remind you of birthdays, anniversaries etc

Family holidays - liaison with Travel Agents to ensure the family holiday is perfect

Household staff (Cleaners, Nannies, Au Pairs etc) - your Lifestyle Manager can recruit and manage the staff taking away any hassle for you

Restaurant bookings - let your Lifestyle Manager know where you want to eat and they will take care of the arrangements

Event management - arranging a wide variety of events leaving you to enjoy yourself

Selling or purchasing property - your Lifestyle Manager can be the point of contact with all parties and co-ordinate all arrangements

Relocations - let your Lifestyle Manager handle everything from finding the house to researching schools etc

Vehicle maintenance - your Lifestyle Manager can schedule all necessary service / MOT appointments, deal with insurance renewals and car tax etc

Pregnancy / new Mum support - help with everything you need from pregnancy bump to new arrival (equipment, child care, home help etc)

Want to find out more and put your name down on the waiting list to start with a Lifestyle Manager on 16th July, then please call us on 01384 564499 or email enquiries@ckpa.co.uk.

About the author

Emma Walker is the owner of CKPA Office Solutions Ltd, a UK based Virtual Assistant company that specialises in helping Entrepreneurs, Business Coaches and businesses in the construction / property sector make more money by freeing up their valuable time from administrative and secretarial tasks.

To find out more information, visit the website www.ckpa.co.uk